

MINUTES OF THE BOARD OF TRUSTEES AT A REGULAR BOARD MEETING

Telephone (760) 753-6491
www.sduhsd.net

Office of the Superintendent
Fax (760) 943-3501

THURSDAY, SEPTEMBER 4, 2008

710 ENCINITAS BLVD
ENCINITAS, CA 92024

DISTRICT OFFICE
BOARD ROOM #101

PRELIMINARY FUNCTIONS..... (AGENDA ITEMS 1 - 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS(AGENDA ITEM 1)

President Hergesheimer called the meeting to order at 6:03 PM on Thursday, September 4, 2008, to receive public comments on the Closed Session agenda items. There were no public comments presented.

2. CLOSED SESSION (AGENDA ITEM 2)

The Board convened to Closed Session in the Small Board Room at 6:04 PM to discuss:

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

REGULAR MEETING / OPEN SESSION

The following Board Members were in attendance:

BOARD OF TRUSTEES:

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

STUDENT BOARD MEMBERS:

Meredith Adams, La Costa Canyon
Chloe Deis-Groff, San Dieguito Academy
Isabelle Giap, Canyon Crest Academy
Ilana Newman, Torrey Pines
Morgan Scott, Sunset

Administrators Present

Ken Noah, Superintendent
Terry King, Associate Superintendent, Human Resources
Steve Ma, Associate Superintendent, Business
Rick Schmitt, Associate Superintendent, Educational Services
David Bevilaqua, Executive Director, Finance
Alicia Pitrone, Director, Nutrition Services
Michael Taylor, Director, Finance
Cindy Welch, Coordinator, Nutrition Services
Becky Banning, Recording Secretary

3. RECONVENE / CALL TO ORDER(AGENDA ITEM 3)

The regular meeting of the Board of Trustees was called to order at 6:34 PM by President Hergesheimer.

4. SALUTE TO THE FLAG (AGENDA ITEM 4)

Student Board Member Chloe Deis-Groff led the salute to the flag.

5. REPORT OUT OF CLOSED SESSION..... (AGENDA ITEM 5)

No action was taken during closed session.

6. APPROVAL OF MINUTES..... (AGENDA ITEM 6)

It was moved by Barbara Groth, seconded by Meredith Adams, that the Minutes of the Regular Board Meeting of August 21, 2008 be approved as written. **Motion unanimously carried.**

NON-ACTION ITEMS.....(AGENDA ITEMS 7 - 10)

7. STUDENT BOARD MEMBER REPORTS (AGENDA ITEM 7)

President Hergesheimer welcomed new student members Isabelle Giap of Canyon Crest Academy and Morgan Scott of Sunset High School and administered the *Oath of Office*, pursuant to Government Code Sections 1360-1363.

The Student Board gave updates on events and opening of school activities at their sites.

8. BOARD OF TRUSTEES UPDATES AND REPORTS..... (AGENDA ITEM 8)

All Board members attended Back to School Night at La Costa Canyon High School.

Ms. Dalessandro and Ms. Groth attended a Solana Beach City / School Liaison meeting where plans for a community-wide recycling program are underway, including free pick-up services being provided by EDCO.

Ms. Friedman attended an Encinitas City / School Liaison meeting with Superintendent Noah on August 25th.

President Hergesheimer attended the La Costa Canyon High School Back to School Night, both as a Board Representative as well as a parent, and visited her son’s classes. She also planned to attend “Friday Coffee” at the site the following day.

Ms. Rich reminded all Trustees about a notice sent by California School Boards Association encouraging Board members to write to their legislators. Ms. Rich also noted that the district has a Local Legislative Action Network and is part of a Regional Legislative Action Network that is recognized by the state as one of the most proactive groups in the state.

9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES..... (AGENDA ITEM 9)

Mr. Noah was invited by the superintendent of Encinitas School District to attend a PTSA leadership meeting to be introduced. Mr. Noah also gave an update on the status of the process for investigation regarding CFD 94-2, including securing the services of Judge DiFiglia to conduct a forensic analysis and interview district staff relative to district actions taken regarding CFD 94-2, specifically the Calle Barcelona site. Mr. Noah also announced that on October 3rd the District will facilitate a process where Judge DiFiglia will be available to receive claims or allegations by anyone wishing to do so. Mr. Noah will also be present. More information will follow. Mr. Noah also announced a meeting scheduled with Mr. Andy Weis,

President of the Home Owners Association of La Costa Valley, and its sub-committee, to discuss the pending Resolution of Assurances and to consider added language prior to resubmitting it for Board consideration. More information will follow.

Mr. Noah also asked the Board to consider conducting a special Board workshop on October 13th to review and refine the district's current Strategic Planning Process.

10. NUTRITION SERVICES UPDATEALICIA PITRONE, DIRECTOR

Ms. Pitrone gave an update on changes, improvements and challenges of Nutrition Services programs. Ms. Pitrone presented details on the department's budget, changes to student choices, improvements of breakfast and lunch menus, and the department's vision for the future.

CONSENT AGENDA ITEMS (AGENDA ITEMS 11 – 15)

The following Public Comment was presented prior to voting:

Mr. D. Barsky asked for clarification regarding Item 15H, *Approval of Bell Schedules*. Associate Superintendent Rick Schmitt responded.

Board Trustee Barbara Groth requested to pull item 14B-1 (*Elizabeth Christensen, O.D., Contract*). It was moved by Ms. Dalessandro, seconded by Ms. Friedman, to pull item 14B-1 from the consent agenda due to a conflict of interest. Ms. Groth disclosed that she was landlord of the property where this vendor's business is conducted and therefore requested to abstain from voting.

It was moved by Ms. Dalessandro, seconded by Ms. Friedman, to approve item 14B-1 as presented. ***Four ayes; 1 abstain; motion carried.***

It was then moved by Ms. Groth, seconded by Ms. Friedman, to approve all other consent agenda items listed below. ***Motion unanimously carried.***

11. SUPERINTENDENT

A. ACCEPTANCE OF GIFTS AND DONATIONS

No donations were submitted.

B. APPROVAL OF FIELD TRIP REQUESTS

No field trip requests were submitted.

12. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports as shown in the attached supplement.

B. APPROVAL OF DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Approve the *Declaration of Need for Fully Qualified Educators* as required by the California Commission on Teacher Credentialing, for 2008 / 09 school year, as shown in the attached supplement.

C. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. Loyola Marymount University for school counseling fieldwork effective August 1, 2008 and may be terminated at any time with 30 day written notice.
2. San Diego State University for student teaching assignments, during the period July 1, 2008 through June 30, 2009.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

No agreements submitted.

B. ADOPTION OF RESOLUTION, SUFFICIENCY OF INSTRUCTIONAL MATERIALS

Adoption of Sufficiency of Instructional Materials Resolution, which declares that sufficient science laboratory equipment, up-to-date textbooks, and instructional materials are present in our district classrooms for use by district staff and students, as shown in the attached supplement.

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to these contracts, contingent upon receipt of the signed documents and verification of insurance coverage:

1. Fusion Learning Center, during the period July 1, 2008 through June 30, 2009.
2. Griffith Centers for Children, during the period July 1, 2008 through June 30, 2009.
3. Maxim Healthcare Services, Inc., during the period July 1, 2008 through June 30, 2009.
4. San Diego Center for Vision Care, during the period July 1, 2008 through June 30, 2009.
5. Sierra Academy, during the period July 1, 2008 through June 30, 2009.
6. Yellowstone Boys & Girls Ranch, during the period July 1, 2008 through June 30, 2009.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Elizabeth Christensen, O.D., for comprehensive developmental vision evaluations, vision therapy and progress evaluations, during the period July 1, 2008 to June 30, 2009 at the rate of \$300.00 per evaluation and \$120.00 per hour for therapy and progress evaluations, to be expended from the General Fund/Restricted 06-00.
2. Interpreters Unlimited, for language interpreting services, during the period July 1, 2008 to June 30, 2009, at the rate of \$45.00 to \$125.00 per hour, to be expended from the General Fund/Restricted 06-00.
3. Dwayne Lizar for audiological & speech/language pathology services, during the period July 1, 2008 to June 30, 2009 at a rate of \$125.00 per hour, to be expended from the General Fund/Restricted 06-00.

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Carmel Valley Recreation Center for lease of facilities for the San Dieguito Adult School Senior Fitness Classes, during the period September 3, 2008 through October 31, 2008, for an amount not to exceed \$765.00, to be expended from the Adult Education Fund 11-00.
2. City of Carlsbad to provide a school resource officer at the La Costa Canyon High School campus during the 2008-2009 school year including summer school, for an amount of \$50,967.00, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

No amendments submitted.

C. AWARD OF CONTRACTS

No award of contracts submitted.

D. APPROVAL OF CHANGE ORDERS

No change orders submitted.

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

No construction projects submitted.

F. CERTIFICATION OF THE 2007-08 UNAUDITED INCOME AND EXPENDITURES

Certify the 2007-08 Unaudited Actual Income and Expenditures, as shown in the attached supplements.

G. ADOPTION OF RESOLUTION ESTABLISHING GANN LIMIT

Adopt the attached resolution establishing the Gann Limit, which identifies the estimated appropriations limit for the current year and the actual appropriations for the preceding year.

H. APPROVAL OF 2008-09 BELL SCHEDULES & THE 2007-08 REVISED BELL SCHEDULE FOR LA COSTA CANYON HIGH SCHOOL

Approve the 2008-09 bell schedules for Carmel Valley, Diegueno, Earl Warren, Oak Crest Middle Schools, and Canyon Crest Academy, San Dieguito Academy, La Costa Canyon, Sunset Continuation, and Torrey Pines High Schools, and approve the 2007-08 revised bell schedule for La Costa Canyon High School, as shown in the attached supplements.

I. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

DISCUSSION / ACTION ITEMS.....(AGENDA ITEMS 16 - 18)

- 16. APPROVAL OF THE REGIONAL OCCUPATIONAL PROGRAM (ROP) AGREEMENT FOR PARTICIPATION
It was moved by Ms. Groth, seconded by Ms. Dalessandro, to approve the Regional Occupational Program Agreement, as shown in the attached supplement. ***Motion unanimously carried.***
- 17. APPROVAL OF PROPOSED BOARD POLICY REVISION, #4216.3-81.1, CLASS DESCRIPTION, "TRANSPORTATION DISPATCHER", AND SALARY RANGE REALLOCATION
It was moved by Ms. Rich, seconded by Ms. Groth, to approve the Board Policy Revision Proposal, #4216.3-81.1, "Transportation Dispatcher" class description, as shown in the attached supplement. ***Motion unanimously carried.***
- 18. APPROVAL OF RESOLUTION REGARDING REDUCTION IN HOURS OF TWO CLASSIFIED EMPLOYEES / POSITIONS FOR 2008 / 2009
It was moved by Ms. Groth, seconded by Ms. Dalessandro, to approve the Resolution regarding Reduction in Hours of Two Classified Employees, as shown in the attached supplement. ***Motion unanimously carried.***

INFORMATION ITEMS.....(AGENDA ITEMS 19 - 27)

- 19. Business Services Update Steve Ma, Associate Superintendent
Mr. Ma gave an update on the status of the state budget yet to be approved.
Mr. Ma also presented details on a request from Carlsbad High School to use La Costa Canyon High School's football stadium for three athletic events, including amounts of proposed rental fees, supervision requirements, security provisions, and concession stands limitations.
- 20. Human Resources Update..... Terry King, Associate Superintendent
Ms. King reminded the Board of the County's Annual Salute to Teachers event scheduled for Sept 20th where this year the district will be represented by Teacher of the Year Sarah McNary of La Costa Canyon High School.
- 21. Educational Services UpdateRick Schmitt, Associate Superintendent
Mr. Schmitt presented a preliminary report on testing results made available to the public earlier that day. Mr. Schmitt reviewed highlights, including an overall improvement in performance by student subgroups.
- 22. Enrollment and Staffing Update
Mr. Steve Ma gave 2008-09 District Enrollment information that included site totals of inter-district and intra-district transfers, student capacity and differences between projected and actual enrollment numbers to date. Total district enrollment to date is 12,574.
- 23. PUBLIC COMMENTS..... (AGENDA ITEM 23)
Andy Weis – stated he was representing the home owners of La Costa Valley and the Home Owners Association as President, and was not affiliated with any other organization. He thanked Mr. Noah, the Board and district staff for being open to listening to recommendations with respect to the land.
Dan Marlack – commended the student board members and Trustees for their roles with the School Board. Addressed the La Costa Canyon Football stadium and its use by Carlsbad School District.

Leonard Steinberg – stated he was representing Friends of North County and addressed the pending investigation and the district’s selection process of Judge DiFiglia.

- 24. FUTURE AGENDA ITEMS (AGENDA ITEM 24)
No future items were discussed.
- 25. ADJOURNMENT TO CLOSED SESSION..... (AGENDA ITEM 25)
Closed Session was not required.
- 26. REPORT OUT OF CLOSED SESSION..... (AGENDA ITEM 26)
There was nothing to report out of Closed Session.
- 27. ADJOURNMENT OF MEETING..... (AGENDA ITEM 27)
There being no further business, the meeting was adjourned at 8:10 P.M.

Linda Friedman, Board Clerk

____ / ____ / ____
Date

Ken Noah, Superintendent

____ / ____ / ____
Date